



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Sustainable Devizes Network		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify community group		

### 2. Your project

Project Title/Name	Sustainable Devizes Network		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Sustainable Devizes Network aims to draw together groups and individuals in the Devizes area to reduce our carbon footprint and our impact on the environment. One of the most important ways to do this is to minimise our energy use and increase the uptake of renewable energy sources locally. To this end we are planning an energy fair to be held at the Corn Exchange on Saturday 29 September 2012. We will invite local companies to attend and demonstrate to the public how they can help. We will also focus on fuel poverty and highlight simple DIY activities as well as more high tech solutions.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Devizes		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 18.4.12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 7.1.12	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Corn Exchange Devizes
<b>When will your project take place?</b>	29 September 2012
<p><b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b></p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>There is increasing understanding of the potential damage caused by climate change and encouragement from government and support organisations of all kinds for people to reduce their use of fossil fuels. The FIT initiative, grants for insulation and advice from a range of organisations from Friends of the Earth and Oxfam to smaller local groups, such as Transition Marlborough and Climate Friendly Bradford on Avon, are all examples. Devizes has been slow to join these groups. The whole community will benefit if there is greater understanding and uptake of the various means to cut our consumption of fossil fuels. The groups that could benefit to the greatest extent are low income groups who may believe that there is nothing they can do because of the cost of some installations. Fuel poverty is a major concern and before the winter sets in we would like to show some solutions that could be put in place.</p>
<b>How many people will benefit from your project?</b>	public event-area wide
<p><b>How does your project demonstrate a direct link to the local community plan for your area?</b></p> <p><a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a></p> <p>Please provide a reference/page no.</p>	<p>the Community Plan and Strategic Action Plan emphasis the importance of sustainability, integration and equality and diversity, all addressed by event</p> <p>p3 of exec summary, SAP</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is one activity of several that we would like to carry out and we aim to increase membership and to attract funding for specific projects from a range of sources. Many of our intended activities would have minimal cost.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

we will keep a tally of people visiting the event, liaise with stall holders to find out uptake, follow up with other activities, seek new members (individuals and groups)

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

9.1.12

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Please *list* with amount applied for and whether you have been successful

<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p><b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: april	Year: 2012
A - Total income:	£36.87	
B - Minus total expenditure:	£102.	
Surplus/deficit for year: (A minus B)	£151.99	
Free reserves currently held:	£184.84	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
hall hire	£345	Own fundraising/reserves		£
public liability insurance	£371			£
publicity	£100	Parish/town council		£
refreshments	£50			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	table space estimate	P	£345
	£	refreshments estimate	P	£65
	£			£
<b>Total Project Expenditure</b>	<b>£866</b>	<b>Total Project Income</b>		<b>£410</b>

<b>Total project income B</b>	<b>£410</b>
<b>Total project expenditure A</b>	<b>£866</b>
<b>Project shortfall A – B</b>	<b>£456</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£456</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 08/05/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**